

DOWNTOWN ORILLIA MANAGEMENT BOARD

MEETING

MINUTES

Tuesday October 17, 2017

6:00PM

in the DMB Board Room

33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

Present: Ron Spencer, Councillor Hehn, Allan Francoz, Al Wallace, Michael Knight, Dianne Cipolla, Rick Sinotte

Regrets: Susan Willsey, Mary VanSinclair,

Also Present: Courtney Thompson, Lisa Thomson- Roop (staff)

1. Open Session

2. Chair – Ron Spencer

3. Call to Order – 6:01

4. Approval of Agenda – Carried.

5. Disclosure of Interest

11. a. Financials - Michael Knight declared a conflict as he is a part owner of one of the companies listed to pay.

6. Deputations

a. 2018 Streets Alive! Sponsorship -Leslie Fournier

Unable to attend due to a scheduling conflict. Will attend in November.

7. Minutes

September 19, 2017- Carried.

8. Closed Session

There are no Closed Session items.

9. Correspondence – Information Items

a. Office of the City Clerk – 2018 Budget – Boards, Committees and Agencies

b. Office of the City Clerk – Requesting Zoning Restrictions for Medical Marijuana Dispensaries – Response

c. Office of the City Clerk – Working Group Downtown Streetscapes & Sidewalks Request – Response

d. Office of the City Clerk – Downtown Sidewalks & Streetscapes –Response & Report – *Requested clarification as to what the next steps will be. A working group will likely be formed.*

e. Committee of Adjustment – Notices of Public Hearing
Receive as information.

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10. Correspondence – Action Items

a. Office of the City Clerk – Transfer of Parking Operations – DOMB – Memorandum of Understanding

Motion 1

Moved: Al Wallace

Seconded: Dianne Cipolla

“THAT the Downtown Orillia Management Board appoint the following two board members:

- 1. Michael Knight**
- 2. Allan Francoz**

as the DMB representatives to discuss and work towards the future of parking management in Downtown Orillia.”

Carried.

Direction: Seek clarification as to whether board members are able to attend and observe.

b. Jeff Hunter, Manager City of Orillia Transit Development Services – Orillia Transit Service to Orillia Square Mall

Motion 2

Moved: Rick Sinotte

Seconded: Michael Knight

“THAT the Downtown Orillia Management Board support the continuation of the transit route to the Orillia Square Mall”

Carried.

11. Reports

a. Financial Report

Michael Knight declared a conflict of interest as he is part owner of Co-op Parking.

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Motion 3

Moved: Allan Francoz

Seconded: Dianne Cipolla

“THAT the Downtown Orillia Management Board pay the financials presented in the October 17, 2017 Financial Report in the amount of \$6,568.36.”

Carried.

- b. Events Committee
Receive as information.

- c. 360 Collective – Consumer Market Information

Motion 4

Moved: Michael Knight

Seconded: Al Wallace

“THAT the DMB direct staff to move forward with establishing partners and explore grant opportunities to hire 360 Collective to complete a Market Research Report for Downtown Orillia.”

Carried.

- d. Beautification, Maintenance and Seasonal Décor Committee

Motion 5

Moved: Allan Francoz

Seconded: Dianne Cipolla

“THAT the Downtown Orillia Management Board support Lakehead University’s request to erect banners on the Heritage Building Campus on West and Colborne Streets promoting the attraction as per section 832.6.3 (b) of the city of Orillia Sign by-law.”

Carried.

- e. Transit Advisory Committee

Oct 17th meeting focus was on Simcoe County transit service.

Receive as information.

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- f. Farmers' Market Management Committee
Member was not in attendance to provide report.

- g. Chamber of Commerce Update
*Still searching for a new home for the Chamber office. Strategies to protest some of the tax changes coming forward proposed by the Federal and Provincial governments.
Receive as Information.*

12. Deputation Motions

13. Date of Next Meeting – November 21, 2017

14. Adjournment – 7:07pm